

Terms of Reference – Member Development Steering Group

Terms of Reference:

1. Developing and reviewing the Member Development Strategy.
2. Developing, monitoring, evaluating and reviewing the annual Member Development Programme.
3. Receive periodical attendance monitoring reports with a view to reporting annually to Full Council
4. Providing strong leadership and guidance to officers in respect of all Member Development issues.
5. Promoting best practice in respect of Member Development amongst all elected Members of the Council.
6. Encouraging the highest level of participation by all Members in the Member Development Programme, in respect of the Strategy, and in relation to Personal Development Plans (PDPs).
7. Ensuring that the Council reaches and maintains the required level of skills, competence's and practices to achieve I&DeA Charter status in connection with elected Members.
8. Reporting on a regular basis to the Standards Committee.